

Madison River Foundation

Minutes for Board of Directors Meeting

December 13, 2017@ 10 am.

Madison River Foundation Office-Conference Room

Board Members in Attendance:

B. Hageman

T. Quirk

T. Bozorth

Phone:

J. Mathews

J. Dawson

Other Present:

Lauren Wittorp- Executive Director

Chelsea Pardo- Project and Outreach Coordinator

Executive Director's Report

1) Technology Proposal- Jim Dawson

- Technology previously purchased for office is out of date. Options include Office 365 or Google Docs.
- DonorPerfect cloud version is already in place with one log in access.
- B. Hageman proposed purchasing of 4 laptops for Foundation business, T. Quirk voiced support.
- J. Slattery brought up issue of having everything online in case internet fails.
- *J. Mathews motioned to approve technology purchasing by Executive Director, J. Slattery seconds. Unanimous decision.*

2) Riparian Plan Update

- Completed master plan by end of February, we have preliminary maps. Next step is meeting with Tom Parker, agencies, and potentially landowners. Foundation is waiting to hear back on MadTac funding from NorthWestern Energy for the \$27,000 for the first two projects from the riparian plan. \$21,000 already approved for project from restricted funds.
- Specific projects could require planning on design but most would not require. Tom Parker has established initial connections with agencies.
- T. Quirk suggested communications with Guardians of the Madison regarding the riparian plan.
- B. Hageman stated we had received a \$7,000 invoice from Geum Environmental Consulting. Project is still funded through restricted funds, but grant funding was applied for projects on the ground in 2018.

3) Foundation Insurance

- Foundation is receiving quotes for new insurance for policy starting January 1st. L. Wittorp will handle quotes and start policy. B. Hageman asked about the potential for removing or adding events. E.D will present policy chosen to board of directors.

4) Grant Updates

- Cross Foundation approved grant for Macro. Study
- Tenkara Rods income in 2018 will start coming to Foundation.
- Excel sheet to be created to organize grants for 2017-2018 by staff.

5) Operating Plan-Update

- Final operating plan needs to be approved before January 1st.
- Membership Drive
 - E-Newsletter ask was sent out to boat raffle ticket contacts, new memberships are trickling in as a result.

- Guide and outfitters membership acquisition will be sent out beginning of the year.
- Comprehensive project list and story map was generated to communicate past and ongoing projects.
- BSWC member starts January 8th.

6) **Advocacy**

- Initial meetings have been conducted.
- Priorities for advocacy plan to be established in plan by end of the year.
- Foundation will adopt program to submit letters from membership and to agencies.
- 2019 appropriations process needed for funds to go towards enforcement for regulations.
 - Mid-summer 2018 start initiatives.
 - Late summer 2018 support for candidates.
 - Winter 2018 press involvement.

7) **Staff Structure**

- Discussion of 2018 work plans to divide 2018 operating plan between staff.

8) **BOD Meetings**

- Second Wednesday of the month at 10 am until June.

Treasurer's Report

- Money market account was opened. Treasurer provided overview of accounts and reserved funds balances. At BOD meeting a year ago it was voted on to have 6 months of overhead funds in reserve account. Grants received were reviewed for project funding and which projects fall under general funded. Foundation will continue policy of rolling memberships. Propose appeal to Guardians of the Madison for funding.
- Fundraising
 - Board will put together list of contacts to present one-on-one appeals to for funding.
- Financial Review
 - Annual review of financials to be conducted through Rudd & Company.
 - *T. Quirk motioned, J. Slattery seconded. Unanimous decision.*
No further business meeting adjourned at 12:50 pm.